



**MINUTES
CARLISLE COMMUNITY SCHOOL
Regular School Board Meeting**

**Monday, June 14, 2021, 5:00 p.m. Meeting/Closed Session; Regular Meeting at 6:00 p.m.
Carlisle Community School Board Room
Livestream: CCSD.LIVE**

*The Carlisle School Board will follow CDC and Iowa Department of Public Health guidelines on physical distancing.
The live stream will be available at ccsd.live.
Patrons who want to participate in public comment can do so in person and then view the meeting via livestream.*

President Hill called to order the June 14 regular meeting at 5:00 p.m.

Directors Present: Art Hill, President
Mindy Donovan, Vice President
Jeramie Eginoire, arrived at 6:10 p.m.
Samantha Fett
Hillary Gardner

Also Present: Bryce Amos, Superintendent
Jean Flaws, Board Secretary/Business Manager

CLOSED SESSION

A. Superintendent Evaluation, *Iowa Code §21.5(1)(i)*

Motion by Fett to go into closed session for superintendent evaluation, *Iowa Code §21.5(1)(i)*. Roll Call Vote: Hill-aye, Donovan-aye, Fett-aye, Gardner-aye. Consensus to come out of closed session at 6:06 p.m. The board took a 5-minute break.

Motion by Fett to approve the agenda as presented. Seconded by Eginoire. Motion carried unanimously.

Motion by Eginoire to approve the minutes of the May 10, May 26 and June 7 meetings as submitted. Seconded by Fett. Motion carried unanimously.

COMMUNICATIONS

- A. Visitors - none
- B. Board Communication - none
- C. IASB Communication - none

UPDATES/INFORMATION

A. Board Progress Monitoring Report: Early Literacy K-5 – Mr. Norton presented the data for Hartford. He noted that the graphs have changed from previous presentations so he showed both graphs to get a comparison with the same data. The new guideline is the 50th percentile versus the old guideline of 39th percentile. Using the benchmark categories, 4th grade and 5th grade went down 4% and 3% respectively. For 4th grade, 69% of the general education students were proficient and 45% of the special education students were proficient. For 5th grade, 66% of general education students were proficient and 16% of special education students were proficient. Fourth grade special education students IEPs are more for behavior whereas fifth grade special education students are more for academics. The next steps are providing summer school for the higher risk students. Then for the 21-22 school year, the elementary lead literacy team (K-5) will continue to meet, BLCs will be engaged in more guided reading

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coach cycles next year, more students will be able to be pulled for Title reading and planning to be back to regular intervention and support.

Mrs. Lillis presented the elementary data in Mrs. Niemeyer's absence. There was a slight decrease in the number of proficient kindergarten students, 70% to 67% and in first grade, 54% to 48%. There was a slight increase in second grade, 57% to 58% and in third grade, 53% to 60%. Data was also shown for several subgroups. The next steps are starting progress monitoring right away in the fall, PS-3 staff will continue to emphasize/teach executive functioning skills to students to provide social-emotional support, BLCs will be engaged in guided reading coaching cycles with new teachers and teachers needing support and the elementary will have an additional reading interventionist for the 21-22 school year. There will be discussion as to whether to continue giving the assessment to first grade as it is not recommended and there is loss of learning time while the test is being administered.

B. Board Progress Monitoring Report: Core Academic Grades 6-12 – Mrs. Lillis presented the middle school data in Mr. Ekin's absence. The data was separated for on-site learners and remote learners. Even though the number of remote learners decreased throughout the year (146 to 68), the number of remote learners logging in towards the end of the year started to diminish. Intervention will be in place for those students for 21-22 as well as offering summer school. The academic support center will be utilized full-time along with fully restoring the embedded intervention (WIN). Mrs. Hoekstra presented the high school data. ELA and math scores were comparable to the first semester. One hundred and five students were enrolled in 1 or more concurrent courses. The implementation of the 9th Grade Lynx program was beneficial and was extended from 6 weeks to all school year. This program will continue for 21-22 at least for the first six weeks. Also, for next school year, there will be an additional ASC position to address learning loss, credit recovery and Tier 3 support, increase in technology access due to the purchase of additional chrome carts and there will be a curriculum review in science and social studies. Summer school began June 9 with 33 students attending week one and 21 credits recovered to this point.

It was noted that the minutes of May 16 were in the board packet to be approved but not on the agenda. Motion by Eginore to amend the agenda to include the May 16 minutes and to approve them. Seconded by Fett. Motion carried unanimously.

C. End of Year Covid Metrics – There were 128 student positive cases for the school year which is 6.34% of the on-site students. There were 588 students who had to quarantine which is 29.11%. There was a total of 57 staff positive cases which is 17.48% and 78 staff who had to quarantine which is 23.93%.

D. School Board Meeting Mitigation Strategies – Mr. Amos asked the board members their thoughts on having people attend school board meetings in person now. Meetings will still be live streamed. Comments were in favor of it so this will be the plan for the July meeting.

E. Return to School Plan – ESSER III Funding Requirement – Districts submitted return to school plans last summer. Districts are now required to update the plans every six months per ESSER III funding requirements. Mr. Amos will present an updated plan at the July board meeting. There will be no remote learning option unless there is different state guidance. The District will still maintain cleaning/sanitizing protocols with face coverings being optional.

F. Construction Update

- a. Baseball Field Lights (June 16 First Game) – The lights are up (and the new scoreboard) and the first game under the lights is June 16. The next steps of raising the outfield fence and field turf will happen after the baseball season.
- b. Parking Lot Expansion – The parking lot expansion time frame is late July – October. The expansion will add 50 parking spots. There will be an alley exit to First Street. Mr. Amos will meet with the adjacent property owners to the alley.

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BUSINESS/ACTION ITEMS

A. Approval of Superintendent's Salary, 2021-2022

Motion by Fett to approve the superintendent's salary for 2021-2022 in the amount of \$194,800, which is a 5% increase. Seconded by Donovan. Motion carried unanimously.

Fett moved to amend the motion to approve the superintendent's salary at a 5% increase and extend the contract for three years. Seconded by Donovan. Motion carried unanimously.

B. Symmetry Agreement

Symmetry provides natural gas and per the agreement is offering a one-time credit of \$5,806.44 because of the high bill this winter.

Motion by Eginore to approve the Symmetry agreement as presented. Seconded by Fett. Motion carried unanimously.

C. Resolution 0621-001

Legislation was passed to allow districts to transfer from the general fund to the activity fund that has been impacted by COVID-19. The District is proposing to transfer \$36,000 from the general fund to the activity fund. This is a one-time transfer and the District will look at the activity fund for next year to see if there is a need.

Motion by Eginore to approve the resolution 0621-001 as presented. Seconded by Donovan. Motion carried unanimously.

D. Open Enrollment Applications

Motion by Eginore to approve the recommendation to deny the open enrollment applications as presented. Seconded by Fett. Motion carried unanimously.

E. Approval of Milk and Bread Bids, 2021-2022

The District sent out milk and bread bids with receiving one for each. The milk bid was from Anderson Erickson with the following prices: ½ pint chocolate and strawberry milk - \$0.2830; ½ pint skim milk – 0.2640 and ½ 1% milk – 0.2730. The bread bid from was Bimbo Bakeries with the following prices: white sandwich bread, 24 0. - \$2.14; 4" hamburger buns, 12 ct. - \$2.31 and 6: coney buns, 16 ct - \$3.01.

Motion by Gardner to approve the milk and bread bids as presented. Seconded by Donovan. Motion carried unanimously.

F. Frontline Agreement

Frontline provides the District with a time clock and absence management system. The agreement is for three years with a cost of \$14,995.62, \$15,595.45 and \$16,219.48 for each of the next three years.

Motion by Gardner to approve the Frontline agreement. Seconded by Donovan. Motion carried unanimously.

G. High School Yearbook Agreement, Herff Jones

The agreement is for three years with no increase in price.

Motion by Donovan to approve the high school yearbook agreement with Herff Jones for three years. Seconded by Gardner. Motion carried unanimously.

H. New Hires for 2020-2021

a. Meredith Hoffman Assistant MS Softball Coach Step 0 Group 6

Motion by Eginore the new hire for 2020-2021 as presented. Seconded by Fett. Motion carried unanimously.

Motion by Eginore to approve the presentation of bills in the amount of \$1,010,555.91 for 2020-2021 plus \$64,920.58 for 2021-2022. Seconded by Fett. Motion carried unanimously.

Motion by Eginore to approve the May, 2021 financial reports as presented. Seconded by Fett. Motion carried unanimously.



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REPORTS

- A. Strategic Planning – Board Work Session July 12 (as part of the regular board meeting)
- B. District Office Renovations – The renovations this summer include the installation of a front counter in the entrance, new carpet and a new door to a new office space down the hallway.
- C. School Board Elections – The offices up for re-election are District 1, District 2 and At-Large. The first day to file is August 23 and the last day is September 16. Election day is November 2. Board packets are available in the administration office.

FUTURE MEETINGS

- A. July 12, 2021 Regular Board Meeting, 6:00 p.m. Carlisle Community School Board Room

Motion by Eginore to adjourn the June 14 regular meeting. Seconded by Fett. Motion carried unanimously.

Meeting adjourned at 7:18 p.m.

Art Hill, Board President

Attest: Jean Flaws, Board Secretary/Business Manager

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These minutes will be presented at the July 12, 2021 regular school board meeting for approval.

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Carlisle Community School
Regular Board Meeting Minutes
06/14/2021
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